



**WESTERN VIRGINIA LABOR FEDERATION, AFL – CIO
EDUCATIONAL GRANT APPLICATION FORM**

DATE: _____

NAME: _____

ADDRESS: _____

TELEPHONE: _____ SS#: _____ DOB: _____

OATH: I am a Union Member in good standing, or the son, daughter, legally adopted child, stepchild, grandchild of a Union member in good standing. (Please circle one).

Union Member is: ACTIVE, RETIRED, DECEASED. (Please circle one)

Members Name: _____

Members or Representative's of Members Local Signature: _____

Applicant's Signature: _____

Members Local: _____

Members Local Union #: _____

President of Local's Signature: _____

Attach evidence of enrollment or acceptance at the school.

Please complete and submit this form to:

**WESTERN VIRGINIA LABOR FEDERATION
ATTENTION: EDUCATIONAL GRANT COMMITTEE
220 BRAND AVE
SALEM, VA 24153**

SUBMIT A COMPLETED BIOGRAPHY ON SEPARATE PAGE WITH APPLICATION

WESTERN VIRGINIA LABOR FEDERATION EDUCATIONAL GRANT RULES & REGULATIONS REQUIREMENTS

(Please follow all rules, provide all requested information, and complete the application form. If not, your entry will be disqualified.)

- PURPOSE:** To Award Educational Grants to Members in Good Standing and to deserving students who are related to active, retired, or deceased members of Locals, Chapters, Associations, Branches, etc within the WESTERN VIRGINIA LABOR FEDERATION. (Related, refers to child, grandchild, stepchild, or legally adopted children).
- AMOUNT:** Grants will be awarded to qualifying students. The amount will be \$500.
- TIME:** Educational Grants will be awarded at the discretion of the EDUCATIONAL GRANT COMMITTEE.
- PLACE:** Winners of the Western Virginia Labor Federation grants will be notified by email.
- ACCOUNT:** ALL funds donated to support THE EDUCATIONAL GRANT FUND will be deposited by the Treasurer into the EDUCATIONAL GRANT ACCOUNTS held with Edward Jones.
- COMMITTEE:** The Western Virginia Labor Federation, Educational Grant Committee, will consist of four (4) members elected by the Executive Board of the Council. The Committee will then select their chair.
- FUNCTION:** The function of the Western Virginia Labor Federation is to establish Rules, Regulations and Requirements governing the Educational Grant, as well as to award the Grant to the winning applicants.

ELIGIBILITY: Applicants must be a member in good standing, either active or retired, the spouse, son, daughter or a legally adopted child, stepchild, or grandchild of a member in good standing, working, retired, or deceased. The APPLICANT must possess either a High School diploma or G.E.D. equivalency. Unless the applicant is currently enrolled as a High School senior.

SCHOOLS: Competing applicants must provide evidence of their acceptance at an accredited institute of higher Learning (post High School) or a certified Technical/vocational School. Applications will be made available to local affiliates at a designated meeting of the Western Virginia Labor Federation.

APPLICATION: Candidates must submit applications for the award of the Western Virginia Labor Federation Educational Grant to the Educational Grant Committee, 220 Brand Ave Salem VA 24153.

PERSONAL

INFO: Applicants must submit a personal biography detailing what the applicant hopes to accomplish in the BIOGRAPHY: Academic or Technical Field of endeavor that they have chosen. SUPPORTING Applicants are required to furnish the following information with their application.

SUPPORTING

DOCUMENTS: Applicants are required to furnish the following information with their application

(A) Secondary school scholastic records.

(B) PERSONAL BIOGRAPHY TO INCLUDE:

(1.) Subject in which student intends to major.

(2.) Why the student is interested in this major.

(3.) What the student hopes to accomplish in this field.

DEADLINE: All applications and supporting documents must be postmarked by May 17, 2024.

AWARDS: Winners are selected based on personal qualifications, secondary school records, financial need, and timely provision of supporting documents. The Official Educational Grant Judges will be appointed by the Executive Board. There shall be a minimum of three Judges on the panel.

FUNDS: Educational Grant Funds will be derived from fund-raising donations, memorials, and compound interest From the Educational Funds and Investments. Contributions to the Grant Fund are NOT tax deductible. Funds will be recorded and administered by the Secretary-Treasurer with the approval for deposit and disbursement by the Educational Grant Committee. Expenses, if any, will be covered by the Educational Grant Funds. (e. g. bonding) The Western Virginia Labor Federation Educational Grant Committee will meet as often as necessary to faithfully perform the duties of administering this Educational Grant Fund for deserving applicants.

REGULATIONS:

- 1.) Award money must be used for required College or Technical School fees and for related school Expenses, including room and board incurred within 12 months from the date of the award.
- 2.) Winners may accept other scholarships or grant assistance in addition to this award.
- 3.) If a winner suffers a certified serious illness, the grant will be held in abeyance for not more than one year.
- 4.) If the member withdraws from his or her Union, the grant (award) will be canceled. (This provision does not apply to members' relatives).
- 5.) If the winner does not attend school within a twelve (12) month period following the date of the award, the grant will be withdrawn and awarded to alternate applicant(s).

6.) Satisfactory grades should be maintained.

7.) School transcripts may be required by the Committee.

8.) Educational Grant winners and applicants may re-apply every year the award is available; but only one award per applicant, per calendar year is permitted.

9.) Educational Grant award winners are responsible for all tax regulations.

10.) The personal biography should detail what the Applicant hopes to accomplish in the Academic or Technical field of endeavor they have chosen, as well as a description of their financial status or household income to support their request for Grant money. All information submitted will remain strictly confidential.

11.) All applications and awards may be destroyed twelve (12) months after the date of award at the discretion of the Educational Grant Committee.

12.) Disbursement of Awards: Awards will be given by check to the recipients at a monthly Western Virginia Labor Federation meeting.